

	<h2>School Bus Warning Signs Policy</h2>	Version No:	1.2
		Issued:	26 March 2015
		Last Review	March 2022
		Next Review	March 2026

Name of Council	Wudinna District Council
File reference	14.71
Policy Level	Discretionary
Responsibility:	Infrastructure
Minutes reference:	21 April 2022, 10.5.4
Next Review Date:	Council will endeavour to review this policy every 4 years
Applicable Legislation:	Local Government Act 1999 SA Road Traffic Act 1961
Related Policies:	Complaints Policy and Procedure
Related Procedures:	Refer above
Other Documents	Department of Infrastructure and Transport (DIT) – Manual of Legal Responsibilities and Technical Requirements for Traffic Control Devices (Part 2 – Code of Technical Requirements)

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1. PURPOSE

This policy provides a set of guidelines for the installation of school bus warning signs on roads under the care and control of Wudinna District Council.

2. APPLICATION

All applications for signage installation are to be made in writing to Council.

3. ASSESSMENT OF APPLICATION

Warning signs are used to warn traffic of potentially hazardous conditions on or adjacent to the road. They advise of conditions which require caution on the part of the driver and may call for a reduction of speed in the interest of the safety of the driver and of other road users. In general, warning signs will not be installed at bus stop locations. Signs will only be used as a last resort in hazardous locations and will not be used to justify unsafe stopping areas.

Upon application, a Council representative will undertake an assessment of the stopping area to determine sight distance and shoulder width. As a minimum, stopping sight distance (SSD) shall be available for vehicles approaching from the rear and front of the bus.

Guidelines for the sight distance from bus stop locations used for the assessment are as follows:

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85 th percentile speed (km/h)	Stopping Sight Distance (SSD)
80	115m
90	140m
100	165m
110	195m

Source: Austroads (2016) Guide to Road Design, Part 3 – Geometric Design, Table 5.5

If the available sight distance is less than the SSD, preference will be given to finding a safer alternative location. Signage will only be installed where terrain and roadway features limit sight distance for approaching vehicles and the bus stop cannot be relocated to a more visible location.

Should the Council representative not deem it appropriate for the installation of a school bus sign, it will not be installed, subject to appeal to Council (See Complaints Policy and Procedure).

4. INSTALLATION OF SIGNAGE

If required, the warning sign shall be a W6-SA3, Children Crossing sign with W8-SA56 supplementary plate which has the legend “School Bus”. (Refer DIT - Manual of Legal Responsibilities and Technical Requirements for Traffic Control Devices (Part 2 – Code of Technical Requirements)).

Council employees will install the signage once all fees and charges have been paid by the applicant (refer to Fees and Charges).

5. OWNERSHIP OF SIGNAGE

The sign and all other associated accessories will remain the property of Wudinna District Council.

6. REMOVAL OF SIGNAGE

Signs left in locations where buses no longer stop may lead to an increased general disregard of these signs by drivers. It is the responsibility of the applicant to inform Council when the school bus stop is no longer in use so that signage can be removed.

7. FEES AND CHARGES

The cost incurred for erection and removal of these signs shall be met by the applicant.

Supply and installation charges for the School Bus Signs are set by Council as part of the annual budget process. Fees are available by contacting the Council Office or from our website www.wudinna.sa.gov.au.

8. AVAILABILITY OF POLICY

This Policy will be available for inspection at Council’s principal office during ordinary business hours and on the Council’s website www.wudinna.sa.gov.au Copies will also be provided to interested members of the community upon request, and upon payment of a fee in accordance with Council’s Schedule of Fees and Charges.