**Objectives of the Committee**

The objectives for which the Committee is established are:

* + To consider and provide recommendation to Council on Community Water, (Community Water is defined Community Wastewater Management Scheme, and all storm water harvesting schemes) under Councils care and control or as developed from time to time;
  + To consider and provide recommendation to Council on future water based projects and their development;
  + To consider and provide recommendation to Council on the care and maintenance of Community Water infrastructure;
  + To consider and provide recommendation to Council on policy development with respect to management, distribution, cost recovery and any other matter associated with Community Water;
  + To do all things as considered to be incidental or conducive to the attainment of the above objectives.

**Status of the Committee**

The Committee is formed under Section 41 of the Local Government Act 1999 for the purpose of providing advice and making recommendations to Council on matters within the responsibility of the Committee.

The Committee will review the Terms of Reference on an Annual basis and, if revised, they will be presented to Council for consideration. Council will determine the final terms of reference.

**Membership of the Committee**

Membership of the committee shall be on the following basis:

* Four Elected Members of Council
* Chief Executive Officer
* Manager Environmental Services
* Works Manger
* Office Manager

**Other Meeting Attendees**

As required, other officers may be called upon to attend meetings should Agenda items be deemed to have an impact on their area of control. This may include the Finance Manager, Risk Manager, Council Gardeners or other project work participants.

From time to time as prudently required, and at the consent of the Chief Executive Officer, engineers, designers, contractors or other water professionals may be invited to present to the meeting or attend as an observer.

**Committee Operational Procedure**

The committee shall elect a chairperson from its membership at its first meeting following a Council general election or upon the resignation of the existing chairperson.

**Meetings**

* + Meetings to be called as required by the level of business to be considered;
  + Each formal member of the committee shall be entitled to one vote upon each matter submitted to the meeting. In the event of equality of votes, the Chairperson shall have a casting vote in addition to his deliberative vote.
  + The quorum shall be the total number of members of the committee for the time being in office divided by two, ignoring any fraction and adding one, subject to at least one Elected Member being present.

**Minutes Procedures, Minutes and Documents**

* All meetings of the Committee will be held in accordance with the Local Government Act 1999 (and relevant Regulations), the Wudinna District Council Code of Practice for Meeting Procedures and the Wudinna District Council Code of Practice for Access to Meetings and Documents;
* Minutes will be kept of the proceedings of each Committee meeting. Members of the Committee will be provided with a copy of all minutes within five days of a meeting; and
* Members of the public have access to all documents relating to the Committee unless prohibited by resolution of the Committee under the Confidentiality provisions of Section 91 of the Local Government Act.

**Reporting Requirements**

* This Committee reports directly to Council.
* The Committee shall make whatever recommendations to the Council it deems appropriate on any area within its Term of Reference where, in its view, action or improvement is needed.
* Recommendations made by the Committee will be referred to the next Council meeting through presentation of minutes, for final Council resolution.